



City of Chelsea

CHELSEA RETIREMENT SYSTEM
CITY HALL, 500 BROADWAY, ROOM 214
CHELSEA, MASSACHUSETTS 02150

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REQUEST FOR PROPOSALS

Chelsea Retirement System
500 Broadway
Room 214
Chelsea, MA 02150

Information Technology Consulting Services

The Chelsea Retirement Board ("Board") is seeking a recognized information technology (IT) consulting services firm to provide the following services:

1. Network Infrastructure Design, Maintenance and Support
2. Servers and Workstations Design, Maintenance and Support
3. Security Planning, Audit and Support
4. Diagnostic and Repair Services
5. Secure Document Transmission Services
6. Remote Access Services and Support
7. Capital Planning

Any proposed IT services/infrastructure must be compliant with Massachusetts General Law (MGL) Chapter 32 and must meet generally accepted standards of the members of the Massachusetts Association of Contributory Retirement Systems (MACRS). Any proposed IT services/infrastructure must also comply with all the rules and regulations of the Massachusetts Public Employee Retirement Administration Commission (PERAC). To receive a copy of this RFP you must contact:

Mike Nicolazzo
Executive Director
Chelsea Retirement System
Email: mnicolazzo@chelseama.gov
Phone: (617) 466-4230

This RFP will be promptly emailed to any interested proposer and the RFP will remain available up to the date on which proposals are due. The Board reserves the right to cancel this procurement at any time for any reason and to reject any proposal or any part thereof. Any award pursuant to this RFP shall be subject to a vote of the Board and the execution of a written agreement.

The date of release for this Request for Proposals is Thursday, December 1, 2022. **Responses to this RFP are due on or before Thursday, January 12, 2023 at 4:00 PM.**